

IN THE CHANCERY COURT FOR RUTHERFORD COUNTY, TENNESSEE

AT MURFREESBORO

T.C.A. § 34-1-111

T.C.A. § 34-1-130

IN RE: _____ CASE NO. _____
MINOR / RESPONDENT

ACCOUNTING DATES: _____ TO _____
(ANNUAL, INTERIM, FINAL)

AS _____ OF THE ESTATE OF
(CONSERVATOR/GUARDIAN)

_____.

THE UNDERSIGNED FIDUCIARY WOULD RESPECTFULLY STATE THAT
HE IS CHARGEABLE WITH THE FOLLOWING INCOME BELONGING TO
SAID ESTATE.

DATE	FROM WHOM RECEIVED	AMOUNT

TOTAL RECEIPTS _____

**STATE OF TENNESSEE
COUNTY OF RUTHERFORD**

I, _____, solemnly swear that the foregoing accounting of the estate of _____ exhibits a full, true and just statement of each and every asset of said estate with which I should be charged, and to the expenditures to which I am entitled, to the best of my knowledge and belief, so help me God.

CONSERVATOR/GUARDIAN

Subscribed and sworn to before me, this the _____ day of _____, 20_____.

**CLERK OF THE COURT
OR NOTARY PUBLIC**

STATEMENT FROM CORPORATE SURETY

TO THE CLERK OF THE COURT:

We, _____ pursuant
(Name of Corporate Surety)

to T. C. A. §34-1-111 (d), hereby submit the following statement.

That we are surety on the bond of _____
(Name of Fiduciary)

as _____ for
(Conservator/Guardian)

(Respondent/Minor)

and that the bond is presently in the amount of \$ _____.

**We further state that said bond is in force for the next annual period,
and will remain in effect until Surety is discharged by Court Order.**

This the _____ day of _____, 20_____.

(Name of Corporate Surety)

By: _____
Attorney in Fact

Address: _____

**STATEMENT OF FIDUCIARY AS TO
PHYSICAL OR MENTAL CONDITION OF THE DISABLED PERSON
T.C.A. § 34-1-111(c)(2)**

IN RE: _____ **CASE NO.** _____
MINOR / RESPONDENT

Comes now, _____, the duly appointed and qualified Conservator of _____, and would respectfully show unto the Court the following:

That the ward, _____
continues to need a Conservator due to _____

(Specify physical or mental condition of the disabled person)

That the ward is presently residing at the following address:

This statement is furnished to demonstrate to the Court the need, or lack of need, for the continuation of the fiduciary's services.

This the _____ day of _____, 20_____.

(Conservator)

Address: _____

**IN THE CHANCERY COURT FOR RUTHERFORD COUNTY, TENNESSEE
AT MURFREESBORO
T.C.A. § 34-1-111(c)(1)(C)**

IN RE: _____ **CASE NO.** _____
MINOR / RESPONDENT

**STATEMENT AS TO FILING OF UNITED STATES
OR TENNESSEE INCOME TAX RETURN**

**TO THE CHANCELLOR OF THE CHANCERY COURT OF RUTHERFORD
COUNTY, TENNESSEE:**

This Guardianship or Conservatorship is not required to file either a federal or state tax return for the period of this accounting because the taxable income for its most recent taxable year was within the exemption provided by Internal Revenue Code and T. C. A. §67-2-104. The gross income for the last year was \$ _____.

Dated this the _____ day of _____, 20_____.

Guardian or Conservator

IN THE CHANCERY COURT FOR RUTHERFORD COUNTY, TENNESSEE
CLERK AND MASTER'S ACCOUNTING CHECKLIST

IN RE: _____
MINOR / RESPONDENT

CASE NO. _____

CONSERVATOR / GUARDIAN

DATE DUE _____

AUTHORITY: T. C. A. §34-1-111
REGULAR (NON-V. A.)

- _____ 1. Original or certified copy of each bank statement. Certified copies of bank printouts will suffice.
- _____ 2. Brokerage statement
- _____ 3. Other documents reporting any financial information List.
 - (A.)
 - (B.)
 - (C.)
 - (D.)
- _____ 4. Original of each check
- _____ 5. Copy of U. S. Tax Return or the code section evidencing the availability of the claimed exemption
- _____ 6. Copy of Tennessee Income Tax Return or the code evidencing the availability of the claimed exemption
- _____ 7. Statement from Corporate Surety (Bond)
- _____ 8. Sufficiency of Bond
- _____ 9. Statement of continuing need for Conservator
- _____ 10. Accounting waived by Court
- _____ 11. Report to Court
- _____ 12. Order approving accounting
- _____ 13. Notice to Parties or Attorneys
- _____ 14. Return of documents
- _____ 15. Receipt for return of documents

LATE ACCOUNTING

- _____ 1. Notice to appear before Clerk and Master
A. Date sent by Certified Mail _____
B. Date for appearance _____
- _____ 2. Show Cause Order
A. Date signed by Chancellor _____
B. Date sent by Certified Mail or delivered to the Sheriff _____
C. Court Date _____
D. Date Served _____

**JOHN A. W. BRATCHER
CLERK AND MASTER**

DATE

IN THE CHANCERY COURT FOR RUTHERFORD COUNTY, TENNESSEE
CLERK AND MASTER'S ACCOUNTING CHECKLIST

V. A.

IN RE: _____ **CASE NO.** _____
MINOR / RESPONDENT

CONSERVATOR / GUARDIAN

DATE DUE: _____

AUTHORITY: T. C. A. §34-5-101
T. C. A. §34-5-111(d)

- _____ 1. V. A. Form 27-4706, _____
- _____ 2. Securities or Investments Review
- _____ 3. Certified copy sent to V. A. by Guardian
- _____ 4. Hearing waived by V. A.
- _____ 5. Hearing waived by all others entitled to notice
- _____ 6. Hearing set within 30 days if no waiver
Date _____
- _____ 7. Guardian is accountable for property derived from sources other than V. A.
 - _____ (a). Original or certified copies (printout or actual) of each bank statement
 - _____ (b). Brokerage statement
 - _____ (c). Other documents reporting any financial information. List.
 - (1).
 - (2).
 - (3).
 - _____ (d). Original of each check if provided by bank, if not, a certified printout will suffice.
 - _____ (e). Copy of U. S. Tax Return or the code section evidencing the availability of the claimed exemption

- _____ (f). Copy of Tennessee Income Tax Return or the code section evidencing the availability of the claimed exemption
- _____ (g). Statement from Corporate Surety (Bond)
- _____ (h). Sufficiency of Bond
Amount required \$ _____
- _____ (i). Statement of continuing need for Conservator/Guardian
- _____ (j). Accounting waived by Court
- _____ (k). Report to Court
- _____ (l). Order approving accounting
- _____ (m). Notice to Parties or Attorneys
- _____ (n). Return of documents

LATE ACCOUNTING

- _____ 1. Notice to appear before Clerk and Master
 - A. Date sent by Certified Mail _____
 - B. Date for appearance _____

- _____ 2. Show Cause Order
 - A. Date signed by Chancellor _____
 - B. Date sent by Certified Mail or delivered to the Sheriff _____
 - C. Court Date _____
 - D. Date Served _____

JOHN A. W. BRATCHER
CLERK AND MASTER

DATE